## **EFFECTIVE**

March 1, 2021.

## Subject(s)

## Contract Policy Manual (CPM) 202, Creating a Contract

The contract process was revised to include information on using e-Signature software to executed contracts. Also, the BGP analyst now obtains the contractor's certificate of insurance before using e-Signature.

Reason: Policy update.

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MANUAL MAINTENANCE INSTRUCTIONS

CPB 2021-001

Changed Items ...

**CPM 202** 

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